



All-Inclusive Party—2024

Get together with your friends and family for a special occasion, birthday or anniversary and celebrate with our All-Inclusive Party Package.

The All-Inclusive Party Package provides everything you need to have a great night including room hire from 6pm to midnight, pay bar & staff, DJ and a finger buffet to suit all appetites.

The **Cathedral Suite Party Package** is £2250 and it is ideal for parties with 40-70 guests. The Cathedral Suite is located on the first floor of the Clubhouse and it also has its own private bar. Please note that there is no disabled access to the first floor.

The **Marquee Party Package** is £3250 and can cater for larger parties with 70-100 guests. This stunning marquee is set up adjacent to the Clubhouse

with direct access to the main Spike Bar. The marquee and bar have full disabled access and facilities. Available to book from May-Mid-September.

Each room is set up with 3 round tables and white table cloths with seating for 30 people in the Cathedral Suite or for 80 people in the marquee. You are also welcome to decorate the room or marquee in your own style earlier the same day.

There is a full pay bar available with each package for your guests to order and pay for their own drinks on the night.

To check availability and to book please call Katie Scopes on 01243 536666 or email katie.scopes@chichestergolf.com

Chichester Golf Club, Hunston Village, Chichester, West Sussex. PO20 1AX
t: 01243 536666 e: Katie.scopes@chichestergolf.com w: www.chichestergolf.com

All-Inclusive Party Menu



Finger Buffet Menu

Mozzarella Bites (v)
Ciabatta Pizza Slices (Vege, Pepperoni & Cheese & Tomato)
Crudités Selection & Tortilla Chips (v) (ve)
Mini Pie Selection
Pork Cocktail Sausages
Pork Sausage Rolls
Vegan Sausage Rolls (v)(ve)
Macaroni & Cheese Bites (v)
Breaded Garlic Mushrooms (v)
Tempura King Prawns with Sweet Chilli Sauce
Calamari Strips
Onion Bhajis (v)(ve)
Southern Fried Chicken Goujons
Southern Fried Quorn Vegan Nuggets (v)(ve)
Chicken Satay Skewers
Vegetable Spring Rolls (v)(ve) with a Hoi Sin Sauce (v)
Vegetable Samosas (v) (ve)
Spiced Potato Wedges (v) (ve)
Dip Selection Included with buffet:
Tomato Salsa (ve), Soured Cream & Chive (v), Houmous (ve),
Tzatsiki (v), Garlic Mayo (v), Tomato Ketchup (v)

**Please choose seven items for your
All-Inclusive Finger Buffet**

Cathedral Suite Package (40-70 guests) — £2250

Marquee Package (70-100 guests) — £3250

£500 deposit required to confirm your booking.

Final balance is required 14 days in advance of the event date.

**Call Katie Scopes 01243 536666 to check
availability and book your party**

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Party FAQ's

What is included in a party package? Both packages include hire of the Cathedral Suite or Marquee with arrival from 6pm until midnight, pay bar & staff, DJ & dancefloor, tablecloths, finger buffet with plates and napkins (no cutlery is supplied).

How many people can I invite? You can invite up to 70 guests in the Cathedral Suite or up to 100 guests in the marquee. We can accommodate up to 150 guests in the marquee and an extra £15.00 per person will be charged, per additional guest over 100.

What time can my guests arrive? Arrival is strictly from 6pm onwards so please bear this in mind when you send out your invitations.

What time can we decorate? You can gain access to the Cathedral Suite or Marquee from 10.30am on the day unless agreed otherwise.

How many chairs and tables are there? The Cathedral Suite is set up with 3 round tables with seating for 30 guests. The marquee is set up with 8 round tables with seating for 80 guests.

Are chair covers included? No, but we can arrange this for you at an extra cost.

Is there a bar? Yes, the main public bar will be open for parties booked in the marquee and there is a small private bar serving guests in the Cathedral Suite. Last orders are just before midnight.

Do you accept payments in cash? No, we are a cashless site and we only accept payment at the bar by debit or credit card so please notify your guests of this company policy before the day.

Can I set up a bar tab? Yes, on presentation of a debit or credit card and the final balance must be paid on the night.

Are there any other food options available? There are not any other food options available. Special diets can be catered for if we are notified in advance.

Can we bring our own food or hire an outside caterer? No, our food is prepared by our own in-house Chef in the Clubhouse.

Can I bring a celebration cake? Yes, we can provide a cake table & knife. Please bring your own cake stand.

Can I book my own DJ? Yes, but no discount will be given if you decide to book your own DJ.

Can I book a band or singer? Yes, just let us know your plans and we will advise how this can be set up.

Do I have to clear the room or marquee at the end of the night? No, leave the clearing up to us and come back the next day to collect any gifts or decorations.

Can my guests leave their cars overnight? Yes, there is plenty of free parking and cars can be left overnight at the owners own risk.

How do I book? To confirm a booking a non-refundable deposit of £500 will be required and the final balance must be paid in full, two weeks in advance of the event date.

T&C's



1. Parties to the Contract

You ("the Customer") are contracting with Chichester Golf Club LLP, trading as Chichester Golf Club ("the Club"). Registered address: Hunston Village, Chichester, West Sussex, PO20 1AX. VAT No: 100 1553 85.

2. Provisional Bookings

An Event Form will be issued to the Customer to confirm a provisional booking. All provisional bookings will be held for a maximum of 14 days. The Club will treat the booking as cancelled if a deposit is not received within the specified time.

3. Booking Confirmation & Deposit

All bookings are considered confirmed as soon as a deposit is paid to the Club. Payment of a deposit will be taken as acceptance of our terms and conditions. Please note that the deposit is **non-refundable** in all circumstances should you cancel your booking.

4. How to Pay

Payments can be made by debit or credit card in person or over the telephone. If you would like to make a bank transfer please pay Chichester Golf Sussex, HSBC, 40-18-22, 62512955 and quote your full name as a payment reference. Please note that we do not accept any payments in cash or by cheque either in advance, on the day or during the event. Please inform your guests of this company policy.

5. Payment Terms

Following the initial deposit payment, the remaining balance will be required to be paid as stated on the Event Form.

6. Cancellation by the Customer

In the unlikely event that you need to cancel your booking the deposit paid is **non-refundable** in all circumstances. Further cancellation charges may apply and will be calculated as follows:

3-6 months prior to event – 25% of total cost

1-3 months prior to event – 75% of total cost

1 month or less prior to event – 100% of total cost

7. Cancellation by the Club

The Club maybe prevented from carrying out its obligations under these terms and conditions, by circumstances beyond the Club's control (including but not limited to Government intervention, strikes, labour disputes, accidents, acts of God, national or local disasters, war, damage to the Club, loss of services such as electricity gas or sewage whether fire or failure of sub-contractors or suppliers), in which case the Club shall notify the Customer in writing of, and the reasons for, such cancellation.

The Club operates a policy of zero tolerance towards (without limitation) to the possession and/or use of illegal drugs, discriminatory, offensive or drunken behaviour by any group or individual and reserves the right to cancel or terminate any event without notice if this condition is breached either before or during the hire period and no refunds will be given. Any events booked under false pretences will also be cancelled without refund.

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8. If the Club is prevented from carrying out its obligations as described in clause 7 above, then The Club's liability to the Customer shall be limited to the amounts already paid by the Customer to The Club at the time of the cancellation.

9. Loss/Damage

The Club shall not be liable for any loss of or damage to any property, equipment stock, vehicles or possessions brought to the Club by the Customer or the Customer's guests, employees, contractors, agents or suppliers, or hired by The Club on the Customer's behalf.

10. The Customer acknowledges and accepts that any property or possessions referred to in clause 9 above will remain under the control and care of the Customer before, during and after the Function and that the Customer is in the best position to insure such property against theft or damage and accordingly it is reasonable for The Club to exclude liability for such property to the extent referred to above.

11. Nothing in these terms and conditions shall limit or exclude The Club's liability for:

11.1. death or personal injury caused by The Club's negligence or the negligence of its employees, agents or sub-contractors; or

11.2. fraud or fraudulent misrepresentation.

12. Access/Timings

Access to the venue including arrival and finish times is strictly by prior agreement and as confirmed on the Event Form.

13. Food & Alcohol

Customers and/or their guests will not consume any food/drink (alcoholic or otherwise) that has not been purchased on the premises.

Chichester Golf Club has chosen to adopt the Challenge 25 policy which has been developed by the Retail of Alcohol Standards Group to support the effort to eradicate underage sales. Challenge 25 simply requires that every person buying an age restricted product such as alcohol, who looks under the age of 25, is challenged to produce a valid photo ID such as a passport or driving license.

Food prices are guaranteed as per the details on the Event Form and as confirmed at the time the deposit is paid. However, the Club reserve the right to increase drinks prices which are subject to changes in duty/tax - these prices will be confirmed one month prior to the event and guaranteed as soon as the balance is paid.

14. Equipment

All the necessary equipment will be provided by the Club in order to cater for the number of guests and as specified on the Event Form.

15. Bar

A fully stocked pay bar, and all bar staff will be available for all events as specified on the Event Form. A bar tab can be opened on provision of a credit card and must be settled in full on the event date.

T&C's



16. Suppliers/Agents

If you are employing the services of a Supplier and/or Agent, please ensure that they are in possession of a valid Public Liability Insurance Document and any equipment used is PAT tested.

17. Candles

No candles or naked flames (including sparklers & Chinese lanterns) of any sort are permitted on the premises.

18. Photographs

From time to time, we would like to use photos from your event on our website and other marketing material. We will assume that by accepting these terms and conditions you are happy for us to do so. Please let us know if you would rather, we did not use or take our own photos at your event.

19. Children

It is the Customers responsibility to supervise children at all times.

20. Disabled Access

There is no disabled access to the first floor of the Clubhouse. The ground floor including the Marquee and Spike Bar is accessible to wheelchair users and there is a dedicated disabled toilet located in the Clubhouse. Reserved parking can be arranged by prior arrangement.

21. Car Park

There is ample free onsite parking at the Club. The Customer and their guests are welcome to leave their cars overnight at their own risk. The front gate, located at the entrance to the Club, is locked overnight and will not re-open until 6:00am the next day.

The Club will not accept any responsibility for any damage to cars parked at the venue during or after an event.

Please note that this list is not exhaustive and may change at any time without notice.

I (the Customer) agree to the above terms and conditions.

Please print your full name: _____

Contact number & email address: _____

Signed: _____

Date: _____

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