



Suspending Membership Policy

I can confirm that the Club, may, at its discretion, permit membership to be suspended if a member suffers a medical condition likely to stop them from using the golf course for a period of more than one calendar month. Our policy is designed to support members that cannot play golf due to long term illness, injury, or post op recovery.

This policy applies to members from the following categories:

7 Day Plus

5 Day membership

Off Peak Membership

Intermediate membership

Young Adult Membership

Junior Membership

We don't offer medical suspensions on **Flexi memberships** because the Flexi package is priced for occasional or flexible play, suspension aren't included, helping us keep the cost low and fair for everyone.

How do I suspend my membership?

Please send an email/letter as soon as you need to stop playing, and give a brief explanation of why you need to suspend your membership. You must also provide evidence from a healthcare professional to verify your condition, such as a recent or upcoming appointment, hospital admission letter or discharge summary.

All written requests can be handed in at the pro shop or sent by email to the membership office located at Chichester to katie.scopes@chichestergolf.com

What happens next?

You will receive an email to confirm if your request has been approved, including details of what will happen to your fees and/or direct debit payments while you cannot play.

How long can I suspend my membership for?

Membership can be suspended for no less than one calendar month and will be reviewed again if you do not return within 3 months.

If you are not able to return after 3 months, we will contact you to discuss your individual situation and may ask you to provide additional evidence from a healthcare professional to verify any on-going treatment and/or diagnosis.

If you need to suspend your membership for longer, then we will review this every 3 months thereafter.



Can I use my levy card when my membership is suspended?

When your membership is suspended, you are unable to access any levy credit left on your account and no refunds will be given. However, we do understand that some members may want to visit the club during their recovery, to meet with friends socially and to keep up with Club life.

If you would like to access your levy balance and top-up, then you can choose to be a social member and pay a one-off fee of £35. Otherwise, any levy credit will be carried forward when your membership is reinstated.

Can I play a practice round before reinstating my membership?

If you are unsure of what your game will be like on your return, then you may book a tee time in the pro shop and pay a member guest green fee.

To clarify, you cannot play unless your membership has been activated or a green fee has been paid, and no complimentary rounds will be permitted.

How do I re-start my membership?

Please contact the membership office in person or by email, as soon as you know when you are ready to start playing again.

Annual membership - If you paid for your membership in one lump sum, then you can pick up where you left off for the remaining term of your membership. However, if your membership has lapsed for more than 12 months, then an additional charge may apply – subject to category.

Direct debit membership – If you have chosen to pay for your membership on a monthly basis by direct debit, any fees payable upon your return are based on the membership rates in effect at the time of reactivation. Previous pricing cannot be retained during a period of absence. Please also note that when membership is reactivated, the 12-month membership term starts again from the first day of that calendar month.

To get started, we kindly request that you pay for the first month back by card and direct debits will resume on the 4th day of the following month (or next working day). If you cancelled the direct debit instruction with your bank while you were off, you will need to complete a new direct debit form which can be obtained in the pro shop.

We really hope that you will not need to stop playing for any reason, and our door is always open to discuss any queries you may have regarding membership.

Thank you for your on-going support of the club and we look forward to seeing you out on the golf course very soon.